



BROMSGROVE DISTRICT COUNCIL

MEETING OF THE LICENSING SUB-COMMITTEE

WEDNESDAY 4TH AUGUST 2021
AT 10.30 A.M.

PARKSIDE SUITE, PARKSIDE, MARKET STREET, BROMSGROVE,
WORCESTERSHIRE, B61 8DA

MEMBERS: Councillors R. J. Deeming, P. J. Whittaker and
A. B. L. English

Reserve Member: Councillor S. P. Douglas

AGENDA

LICENSING SUB-COMMITTEE HEARING PROCEDURE (Pages 1 - 4)

1. Election of Chairman for the meeting
2. To receive apologies for absence and notification of substitutes
3. Declarations of Interest

To invite Councillors to declare any Disclosable Pecuniary Interests or Other Disclosable Interests they may have in items on the agenda, and to confirm the nature of those interests.
4. Application for a Premises Licence in respect of Coffee N Clay, 5 Station Road, Hagley, Worcestershire, DY9 0NU (Pages 5 - 48)
5. To consider any other business, details of which have been notified to the Head of Legal, Equalities and Democratic Services prior to the commencement of the meeting and which the Chairman, by reason of special circumstances, considers to be of so urgent a nature that it cannot wait until the next meeting.

K. DICKS
Chief Executive

Parkside
Market Street
BROMSGROVE
Worcestershire
B61 8DA

22nd July 2021

If you have any queries on this Agenda please contact
Pauline Ross
Democratic Services Officer

Parkside, Market Street, Bromsgrove, B61 8DA
Tel: 01527 881406
Email: p.ross@bromsgroveandredditch.gov.uk

GUIDANCE ON FACE-TO-FACE MEETINGS

Due to the current Covid-19 pandemic Bromsgrove District Council will be holding this meeting in accordance with the relevant social distancing arrangements for holding face-to-face meetings at a local authority.

Please note that this is a public meeting.

If you have any questions regarding the agenda or attached papers, please do not hesitate to contact the officer named above.

GUIDANCE FOR ELECTED MEMBERS ATTENDING MEETINGS IN PERSON

In advance of the Sub-Committee meeting, Members are encouraged to consider taking a lateral flow test, which can be obtained for free from the NHS website. Should the test be positive for Covid-19 then the Member should not attend the meeting, should provide their apologies to the Democratic Services Officer and must self-isolate in accordance with national rules.

Members and officers are encouraged to wear face masks during the meeting, unless exempt. Face masks should only be removed temporarily if the Councillor/ officer requires a sip of water and should be reapplied as soon as possible. Refreshments will not be provided by the venue, therefore Members and officers are encouraged to bring your own supply of water.

Hand sanitiser will be provided for Members to use throughout the meeting.

The meeting venue will be fully ventilated and Members and officers may need to consider wearing appropriate clothing in order to remain comfortable during proceedings.

PUBLIC SPEAKING

The usual process for public speaking at Sub-Committee meetings will continue to be followed subject to some adjustments for social distancing.

Members of the public will still be able to access the meeting in person if they wish to do so. However, due to social distancing requirements to ensure the safety of participants during the Covid-19 pandemic there will be limited capacity and members of the public will be allowed access on a first come, first served basis. Members of the public in attendance are encouraged to wear face-masks, to use the hand sanitiser that will be provided and will be required to sit in a socially distanced manner at the meetings. It should be noted that members of the public who choose to attend in person do so at their own risk.

In line with Government guidelines, any member of the public who has received a positive result in a Covid-19 test on the day of a meeting should not attend in person and must self-isolate in accordance with the national rules.



INFORMATION FOR THE PUBLIC

Access to Information

The Local Government (Access to Information) Act 1985 widened the rights of press and public to attend Local Authority meetings and to see certain documents. Recently the Freedom of Information Act 2000 has further broadened these rights, and limited exemptions under the 1985 Act.

- You can inspect agenda and public reports at least five days before the date of the meeting.
- You can inspect minutes of the Council, Cabinet and its Committees/Boards for up to six years following a meeting.
- You can have access, upon request, to the background papers on which reports are based for a period of up to six years from the date of the meeting. These are listed at the end of each report.
- An electronic register stating the names and addresses and electoral areas of all Councillors with details of the membership of all Committees etc. is available on our website.
- A reasonable number of copies of agendas and reports relating to items to be considered in public will be made available to the public attending meetings of the Council, Cabinet and its Committees/Boards.
- You have access to a list specifying those powers which the Council has delegated to its Officers indicating also the titles of the Officers concerned, as detailed in the Council's Constitution, Scheme of Delegation.

You can access the following documents:

- Meeting Agendas
- Meeting Minutes
- The Council's Constitution

at www.bromsgrove.gov.uk

This page is intentionally left blank

LICENSING SUB-COMMITTEE (Premises)

HEARING PROCEDURE

1. The Chairman will open the hearing and introduce Members of the Sub-Committee and officers present.
2. The Chairman will ask parties to the proceedings to introduce themselves.
3. In the event the Applicant is not represented, the Chairman will remind the Applicant that he/she can be represented by a legal representative at his/her own expense.
4. The Technical Officer, Licensing, Worcestershire Regulatory Services will present the report.
5. The Chairman will invite Members of the Sub-Committee and all parties to the proceedings to put any relevant questions to the Technical Officer.
6. The Chairman will invite the Applicant and/or his/her representative to present his/her case and call any witnesses. The Applicant will be allowed a maximum of 10 minutes to present the case.
7. The Chairman will invite Members of the Sub-Committee and all parties to the proceedings to put any relevant questions to the Applicant and/or his/her representative.
8. The Chairman will invite the Responsible Authorities to present their representations. New representations must not be raised. The Responsible Authorities will be allowed a total of 10 minutes to present their case(s). If two or more Responsible Authorities wish to address the Sub-Committee the 10 minutes will be divided between them.
9. The Chairman will invite Members of the Sub-Committee and all parties to the proceedings to put any relevant questions to the Responsible Authorities.
10. All other Parties to the proceedings will be invited to present their representations or elect a spokesperson to speak on their behalf. New representations must not be raised. A maximum of 10 minutes will be allowed for the Parties to present their case(s). If two or more Parties wish to address the Sub-Committee the 10 minutes will be divided between them.

Appendix

11. The Chairman will invite Members of the Sub-Committee, the applicant / applicant's representative and the Responsible Authorities to put any relevant questions to the other Parties
12. The other Parties will be invited to sum up. A maximum of 5 minutes will be allowed.
13. The Responsible Authorities will be invited to sum up. A maximum of 5 minutes will be allowed.
14. The Applicant and/or his/her representative will be invited to sum up. A maximum of 5 minutes will be allowed.
15. The Chairman will ask the Legal Advisor if there is any legal advice to be given.
16. At the conclusion of the hearing Members of the Sub-Committee, the Legal Advisor and the Democratic Services Officer will withdraw from the meeting room so that the Sub-Committee can reach its decision in private.
17. The Sub-Committee's decision will be sent to the Applicant and those parties who made representations within 5 working days.

Please Note:

1. ***Each application coming before the Licensing Sub-Committee will be treated on its own merits, and the Sub-Committee will take its decision based upon:***
 - a) ***the promotion of the four licensing objectives, as given by the Licensing Act 2003, namely:***
 - ***the prevention of crime and disorder;***
 - ***public safety;***
 - ***the prevention of public nuisance; and***
 - ***the protection of children from harm;***
 -
 - b) ***Bromsgrove District Council's Statement of Licensing Policy;***
 - c) ***guidance issued under section 182 of the Licensing Act 2003; and***
 - d) ***the Licensing Act 2003.***
2. ***The Chairman may require any person who in his/her opinion is behaving in a disruptive manner to leave the meeting, and may refuse to permit that person to return, or permit him/her to return only on such conditions as the Chairman may specify. However, such person may, before the end of the hearing, submit in writing any information which he/she would have been entitled to have given orally at the meeting had he/she not been required to leave.***
3. ***Decisions may be taken in the absence of the Applicant or any other party. All notices and representations received from absent parties will be considered.***
4. ***Questioning must not be hostile or intended to unfairly undermine the position of any party.***
5. ***Late evidence will only be considered with the agreement of all parties present.***
6. ***The decision of the Sub-Committee will be sent to all parties within 5 working days.***
7. ***An appeal to the Magistrates' Court against the Sub-Committee's decision must be lodged within 21 days of the date on which all parties were notified in writing of the decision of the Licensing Sub-Committee.***

This page is intentionally left blank

BROMSGROVE DISTRICT COUNCIL

LICENSING SUB-COMMITTEE

4TH AUGUST 2021

LICENSING ACT 2003

APPLICATION FOR THE GRANT OF A PREMISES LICENCE

COFFEE N CLAY

PUBLIC HEARING	
Director:	Head of Worcestershire Regulatory Services
Contact Officer:	Paul Morrish Technical Officer (Licensing) Worcestershire Regulatory Services 01905 822799
Ward(s) affected:	Hagley East
Appendices:	Appendix 1 – Application Form and plan of premises Appendix 2 – Representations from other persons

1. PURPOSE OF REPORT

- 1.1 To consider and determine an application for grant of a premises licence in respect of

Coffee N Clay
5 Station Road
Hagley
Worcestershire
DY9 0NU

A copy of the application and plan of the premises is attached at **Appendix 1.**

2. BACKGROUND

- 2.1 On 9th June 2021 an application was received from Ruth Scattergood for grant of a premises licence in respect of

Coffee N Clay
5 Station Road
Hagley
Worcestershire
DY9 0NU

- 2.2 The application contained all the requisite documentation including the fee and a plan of the premises.
- 2.3 It can be confirmed that the application has been advertised in accordance with the requirements of the Licensing Act 2003 and associated regulations and that the application has also been served on all responsible authorities.
- 2.4 The applicant is applying for the following licensable activities:-

Activity	Days	From	To
Sale of Alcohol	Monday	12:00	- 17:00
Sale of Alcohol	Tuesday	12:00	- 17:00
Sale of Alcohol	Thursday to Saturday	12:00	- 22:00
Sale of Alcohol	Sunday	12:00	- 15:00

- 2.5 The designated premises supervisor identified in the application is Ruth Scattergood.

3. REPRESENTATIONS

Responsible Authorities

- 3.1 No representations have been received from any of the responsible authorities notified of the application

Other Persons

- 3.2 Ten valid representations have been received from other persons. Concerns raised relate to issues surrounding the potential for nuisance and crime and disorder. These are attached at **Appendix 2**.
- 3.2 A number of the representations also make reference to parking issues associated with the application. Members need to be reminded that parking matters are not considered valid representations under the four licensing objectives outlined in the legislation, and would normally be considered as part of any planning application. Furthermore, references are also made relating to the premises been located in a conservation area, which cannot be considered as a valid representation that is relevant to the licensing objectives.

4. LOCAL POLICY CONSIDERATIONS

- 4.1 The Sub-Committee should have regard to the Council's Statement of Licensing Policy under the Licensing Act 2003.
- 4.2 The Council's Statement of Licensing Policy is available to download from the Council's website or to request a hard copy, contact Worcestershire Regulatory Services on 01905 822799 or email enquiries@worcsregservices.gov.uk

5. LEGAL IMPLICATIONS

- 5.1 The Sub-Committee is obliged to determine this application with a view to the promotion of the licensing objectives which are:
- the prevention of crime and disorder;
 - public safety;
 - the prevention of public nuisance;
 - the protection of children from harm.
- 5.2 In making its decision, the Sub-Committee is also obliged to have regard to the guidance issued by the Secretary of State under section 182 of the Licensing Act 2003 and the Council's own Statement of Licensing Policy.
- 5.3 The Sub-Committee must also have regard to the representations made and the evidence it hears.
- 5.4 The Sub-Committee must take such of the following steps as it considers appropriate for the promotion of the licensing objectives:
- (a) Grant the application as requested
 - (b) Modify the conditions of the licence, by altering or omitting or adding to them.
 - (c) Reject the application in whole or in part.
- 5.5 The Sub-Committee is asked to note that it may not modify the conditions or reject the whole or part of the application merely because it considers it desirable to do so. It must actually be appropriate in order to promote the licensing objectives.
- 5.6 All parties to the hearing will be notified of the Sub-Committee's decision in writing within five working days of the conclusion of the hearing.
- 5.7 Any party aggrieved by a decision taken by the Sub-Committee may appeal against the decision to a Magistrates' Court within 21 days of being notified of the decision in writing.
- 5.8 The hearing should be conducted in accordance with the agreed procedure.

6. FOR DECISION

- 6.1 The Sub-Committee must consider and determine the application.

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/ Ruth Scattergood

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I am making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description Coffee n Clay Shop 5 Station Road			
Post town	Hagley	Postcode	DY9 0NU
Telephone number at premises (if any)		01562 632061	
Non-domestic rateable value of premises		£8,600.00	

Part 2 - Applicant details

Please state whether you are applying for a premises licence as Please tick as appropriate

- | | | |
|--|-------------------------------------|-----------------------------|
| a) an individual or individuals * | <input checked="" type="checkbox"/> | please complete section (A) |
| b) a person other than an individual * | | |
| i as a limited company/limited liability partnership | <input type="checkbox"/> | please complete section (B) |
| ii as a partnership (other than limited liability) | <input type="checkbox"/> | please complete section (B) |
| iii as an unincorporated association or | <input type="checkbox"/> | please complete section (B) |
| iv other (for example a statutory corporation) | <input type="checkbox"/> | please complete section (B) |
| c) a recognised club | <input type="checkbox"/> | please complete section (B) |
| d) a charity | <input type="checkbox"/> | please complete section (B) |

- e) the proprietor of an educational establishment ☐ please complete section (B)
- f) a health service body ☐ please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales ☐ please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England ☐ please complete section (B)
- h) the chief officer of police of a police force in England and Wales ☐ please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or ☒
- I am making the application pursuant to a
 statutory function or ☐
 a function discharged by virtue of Her Majesty's prerogative ☐

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input checked="" type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname Scattergood			First names Ruth		
Date of birth or over		I am 18 years old <input checked="" type="checkbox"/> Please tick yes			
Nationality British					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)		info@coffeenclay.co.uk			

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth over		I am 18 years old or		<input type="checkbox"/> Please tick yes	
Nationality					
Current postal address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name
Address
Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.)
Telephone number (if any)

E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

DD		MM		YYYY			
0	1	0	7	2	0	2	1

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD		MM		YYYY			

Please give a general description of the premises (please read guidance note 1)

The premises lies on Station Road in Hagley, it is a ground floor coffee and pottery painting shop with outdoor space at the rear.

There are 5 tables inside which are for both pottery painting and coffee.

We offer painting pottery classes, evening painting and workshops during the summer holidays.

I glaze and have a kiln on site and customers come back to collect their finished pottery,

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A) ☐
- b) films (if ticking yes, fill in box B) ☐
- c) indoor sporting events (if ticking yes, fill in box C) ☐
- d) boxing or wrestling entertainment (if ticking yes, fill in box D) ☐
- e) live music (if ticking yes, fill in box E) ☐
- f) recorded music (if ticking yes, fill in box F) ☐
- g) performances of dance (if ticking yes, fill in box G) ☐
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) ☐

Provision of late night refreshment (if ticking yes, fill in box I)

☐

Supply of alcohol (if ticking yes, fill in box J)



In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 4)		
Tue					
Wed			State any seasonal variations for performing plays (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue			State any seasonal variations for the exhibition of films (please read guidance note 5)		
Wed			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)		
Thur					
Fri					
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details</u> (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5)
Wed			
Thur			
Fri			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6)
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)			
Mon						
Tue			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 5)			
Wed			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6)			
Thur						
Fri						
Sat						
Sun						

E

Live music Standard days and timings (please read guidance note 7)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for the performance of live music</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

F

Recorded music Standard days and timings (please read guidance note 7)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

G

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing	
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors <input type="checkbox"/>
Mon				Outdoors <input type="checkbox"/>
				Both <input type="checkbox"/>
Tue			Please give further details here (please read guidance note 4)	
Wed				
Thur			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 5)	
Fri				
Sat			Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 6)	
Sun				

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish				
Mon			<u>Please give further details here</u> (please read guidance note 4)			
Tue						
Wed			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 5)			
Thur						
Fri			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6)			
Sat						
Sun						

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5)		
Mon	12:00	17:00			
Tue	12:00	17:00			
Wed					
Thur.	12:00	22:00	Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri	12:00	22:00			
Sat	12:00	22:00			
Sun	12:00	15:00			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name Ruth Scattergood	
Date of birth	
Address 	
Postcode	
Personal licence number (if known)	
Issuing licensing authority (if known) Bromsgrove	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

Non.

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			<u>State any seasonal variations</u> (please read guidance note 5)
Day	Start	Finish	
Mon			
Tue			
Wed			
Thur			
Fri			<u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 6)
Sat			
Sun			

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

b) The prevention of crime and disorder

We have CCTV in operation in the shop so we can view and monitor. We have CCTV in the back garden and the front of the shop.

Customers will not be permitted to take any alcohol off the premises.

We will be vigilant when customers have finished their drinks by clearing glasses away from the tables.

We have a table booking policy and this will remain in place. We set a minimum amount of people allowed to book and all bookings are confirmed by the manager before confirmation is sent to the customer.

We will have a proof of age policy in place.

We provide food that is available at all times when the premises is open.

c) Public safety

Fire Safety – we comply with all fire safety standards and we have a robust fire safety policy in place.

All exit doors are easily opened without keys, security cards etc.

All fire doors are maintained unobstructed and effectively self- closing and will not be held open other than with approved devices.

All fire doors are maintained unobstructed and effectively self- closing and will not be held open other than with approved devices.

Adequate arrangements exist to enable the safe movement within the premises of disabled people and their safe evacuation in the event of an emergency.

First Aid

Adequate and appropriate First Aid equipment and materials are available on the premises.

Lighting

In the absence of adequate daylight suitable and sufficient artificial lighting is provided and maintained in any area accessible to the public.

Fire safety signs are adequately illuminated.

Emergency lighting is installed and regularly maintained.

Emergency lighting tests are conducted monthly. Records of these tests are available upon request.

The premises have current and suitable Public Liability Insurance in the sum of £ _____ million. A certificate will be obtained each year and displayed at the premises.

The premises have current certificates of inspection for all portable fire fighting equipment. An inspection is carried out every 1 year(s) and new certificates will be obtained at these intervals.

Free Drinking water is available at all times.

We operate a complete no smoking policy at the premises.

The licensable area provides seats for 100% of all customers

d) The prevention of public nuisance

Noise or vibration from the premises will be maintained at a level that will not be audible at the façade of any neighbouring noise sensitive premises.

Prominent, clear and legible notices will be displayed at all exits requesting patrons to respect the needs of local residents and to leave the premises and the area quietly.

Disposal of empty bottles into waste receptacles outside the premises will not be permitted to take place between the hours of 23:00 hrs and 07:00 hrs to minimise disturbance to nearby occupiers.

e) The protection of children from harm

We will enforce our proof of age policy

The hours of the day during which age restrictions apply are between 21:00 hrs and 22:00hrs.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee. ☒
- I have enclosed the plan of the premises. ☒
- I have sent copies of this application and the plan to responsible authorities and others where applicable. ☒
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. ☒
- I understand that I must now advertise my application. ☒
- I understand that if I do not comply with the above requirements my application will be rejected. ☒
- ☐
[Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15). ☒

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	<ul style="list-style-type: none">• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)
--------------------	---

Signature	Ruth Scattergood
Date	9 th June 2021
Capacity	

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

Notes for Guidance

- Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
- In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which

combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.

- Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience,

and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
10. Please list here steps you will take to promote all four licensing objectives together.
11. The application form must be signed.
12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
14. This is the address which we shall use to correspond with you about this application.

15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this by providing with this application copies or scanned copies of the following documents (which do not need to be certified).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.

- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **full** birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's parents or adoptive parents, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in**

combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.



This page is intentionally left blank

APPENDIX TWO - Representations from other parties

1.

From: Sueann Knight

Sent: 30 June 2021 11:13

To: WRS Enquiries <enquiries@worcsregservices.gov.uk>

Subject: External Email : Ref 21/00981/PREMLI

Dear Sir/Madam,

I am writing with regards to the application by Ruth Scattergood for an alcohol license at Coffee N Clay (5 Station Road, Hagley). I live at [REDACTED] and would like to object in the strongest possible terms. For the following reasons;

- 1) Station Road is first & foremost a residential road made up of beautiful Victorian and Edwardian homes. It comprises, along with Station Drive, the only conservation area within Hagley. There is currently a children's nursery occupying that part of the road closest to the train station and all the businesses run out of 5 Station Road. The rest of the buildings are residential homes. To have a premises selling alcohol in this area would be entirely out of keeping with the character of the road, particularly given it's conservation area status.
- 2) Noise & General disturbance. I notice that the license runs until 10.00pm on 3 consecutive evenings. That could potentially mean customers leaving the premises much later. Again I reiterate that this is not a high street premises - it is a business run alongside residential properties with children, elderly people etc.
- 3) The business has absolutely no allocated parking. Since Coffee N Clay opened for business 3 years ago what was once a single business running from the premises has now been sublet to 2 additional businesses - meaning that 3 businesses run concurrently from that building. None of these have access to parking other than the road. Station Road is the only road with vehicular access to the two very large senior schools in Hagley - plus it is a feeder road to much of West Hagley. There are parking restrictions on that road at peak times but it remains an exceptionally busy road - any cars which are parked on the road cause chaos as the road is not wide enough to accommodate 2 way traffic plus parked vehicles.
- 4) Anti social behaviour. The land directly between 3 & 5 Station Road which provides access to the rear of Coffee N Clay and is used regularly by customers and associated businesses is not maintained and as such has started to be used as a toilet by men walking to the station after an evening out. The issue has been reported to the police but my concern is that this may become a bigger issue if alcohol can be obtained from the premises.
- 5) Finally my main concern is that Coffee N Clay is no longer just a pottery painting business. They are just about to start to hosting Cheese & Wine themed evenings for example which have no connection to pottery painting. My worry is that this move away from its core business will continue and we will be left with an entertainment day/evening venue which surely has no place in a residential area.

I hope you will reflect on all these points before making any decisions.

Kind Regards,

Sueann

APPENDIX TWO - Representations from other parties

2.

From: Yve Parker

Sent: 01 July 2021 12:56

To: WRS Enquiries <enquiries@worcsregservices.gov.uk>

Subject: External Email : 21/00981/PREMLI

To whom it may concern – REF COFFEE AND CLAY LICENCING.

I would like to strongly oppose the proposal to extend the licence of Coffee and Clay on Station Road Hagley to serve alcohol until late at night.

Station road is a residential road, with a small cluster of 'office' style businesses that close at 5pm. The addition of Coffee and Clay has had its issues with parking due to the restrictions on the road (I have had my drive blocked several times) and there is now a Nail Salon opened above with more trade!!

My concern is for the anti-social behaviour associated with serving alcohol. We often find milk bottles pinched or moved as a prank, flower beds, plants and shrubs vandalised, and loud and antisocial behaviour into the early hours as standard, and not a stranger to fighting in the street (due to the other bars and restaurants that occupy the high street, as well as being positioned right opposite the train station).

Our houses are traditional Victorian homes positioned in a conservation patch, the noise that is heard from people heading home after a night in the bars often feels like they are in the bedroom with you and most of the people on the street have children that we don't want disturbed by noise and comings and goings after 10pm. West One bar is off to the back of Coffee and Clay and during the summer months we are able to hear the customers until close, especially during the football, so being on the same street raises huge concerns.

I appreciate that the owner wishes to try and reclaim what was lost with the pandemic, but I am sure there are other ways to do so without disturbing residents of Station Road.

Kind regards

Yve Parker

3.

-----Original Message-----

From: Charlotte

Sent: 04 July 2021 10:35

To: WRS Enquiries <enquiries@worcsregservices.gov.uk>

Subject: External Email : Ref 21/00981/PREMLI Coffee n Clay (5 Station Road, Hagley)

Dear Sir / Madam

I am writing regarding the above reference - the application for Ruth Scatterford / Coffee n Clay applying for an alcohol licence.

I live at [REDACTED] and strongly object to this application.

APPENDIX TWO - Representations from other parties

The main reason for my objection is the proposed extended hours to which this alcohol may be served - Thursday, Friday and Saturday up to 10 o'clock at night - which could result in drunk groups of people hanging outside and making noises / disruption late at night. When the business was given permission to open it was as a pottery painting business hours 9-5. If this is now to be extended to 10 o'clock with alcohol, this totally changes the business.

Coffee n Clay have advertised a cheese and wine themed evening to be held at their premises in July. Firstly how can they do this when they have not yet had a licence giving permission to serve alcohol and secondly this is potentially a large scale event which clearly has nothing to do with coffee n Clay which is what its business is.

Station Road is the main link from the village to the train station in Hagley and we (my husband and two young children) are getting disturbed / woken by loud / drunk people late at night more and more regularly. I do not want this to get any worse with the opening of late night drinking at Coffee n Clay. Hagley Village already has a wine bar, two pubs, two Indian restaurants and an Italian restaurant serving alcohol.

Station Road is a normally a quiet residential road and along with Station Drive is the only conservation area within Hagley. To have a business selling alcohol would be totally out of keeping.

Furthermore the business does not have any allocated parking. The road has restricted parking and is the only access to two large secondary schools, so the road is already very busy at peak times.

Thank you for reading this email and I hope you take the above into consideration before making any decisions.

Kind regards

Charlotte

Hagley
DY9 0NU

4.

From: b green
Sent: 04 July 2021 14:27
To: WRS Enquiries <enquiries@worcsregservices.gov.uk>
Subject: External Email : 21/00981/PREMLI

We have enough unsociable behavior in Hagley due to excess alcohol consumption.

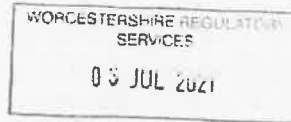
The premises only have 2 car parking spaces outside so parking will therefore be a major issue.

Please remember this is a residential street not a business area.

APPENDIX TWO - Representations from other parties

5.

Worcestershire Regulatory Services
Wyre Forest House
Finepoint Way
Kidderminster
DY11 7WF



Hagley
West Midlands
DY9 0NU
28th June 2021

Dear Sir/Madam

Re application for premises licence or club premises certificate to Ruth Scattergood /Coffee n Clay, at 5 Station Rd , Hagley.

I would have no objection if the associated activities take place indoors.
However I should wish to object if they might take place outside.
There is already considerable noise from the rear of West One which interferes with my enjoyment of my garden during their licenced hours and Coffee n Clay is even closer. (N.B. there is no no.13 in Station Rd).

Yours faithfully

Mrs C J Sparke

APPENDIX TWO - Representations from other parties

6.

From:

Sent: 06 July 2021 15:35

To: WRS Enquiries <enquiries@worcsregservices.gov.uk>

Subject: External Email : Ref 21/00981/PREMLI

Dear Sir or Madam

We are writing with regard to the application of a Premises Licence to supply Alcohol from Coffee n Clay at 5, Station Road, Hagley, by Ruth Scattergood, with whom we have always had a good relationship.

We live [REDACTED]. We would like to object to this application for the following reasons:

This is a residential road in a conservation area, with this one retail business, and not a High Street, and we feel that it is therefore inappropriate. There is very limited parking in the road. There is potential for noise and disruption as the proposal is for evening opening until 10pm on Thursday or Friday or Saturday or all three.

It will obviously impact on the lives of the close neighbours.

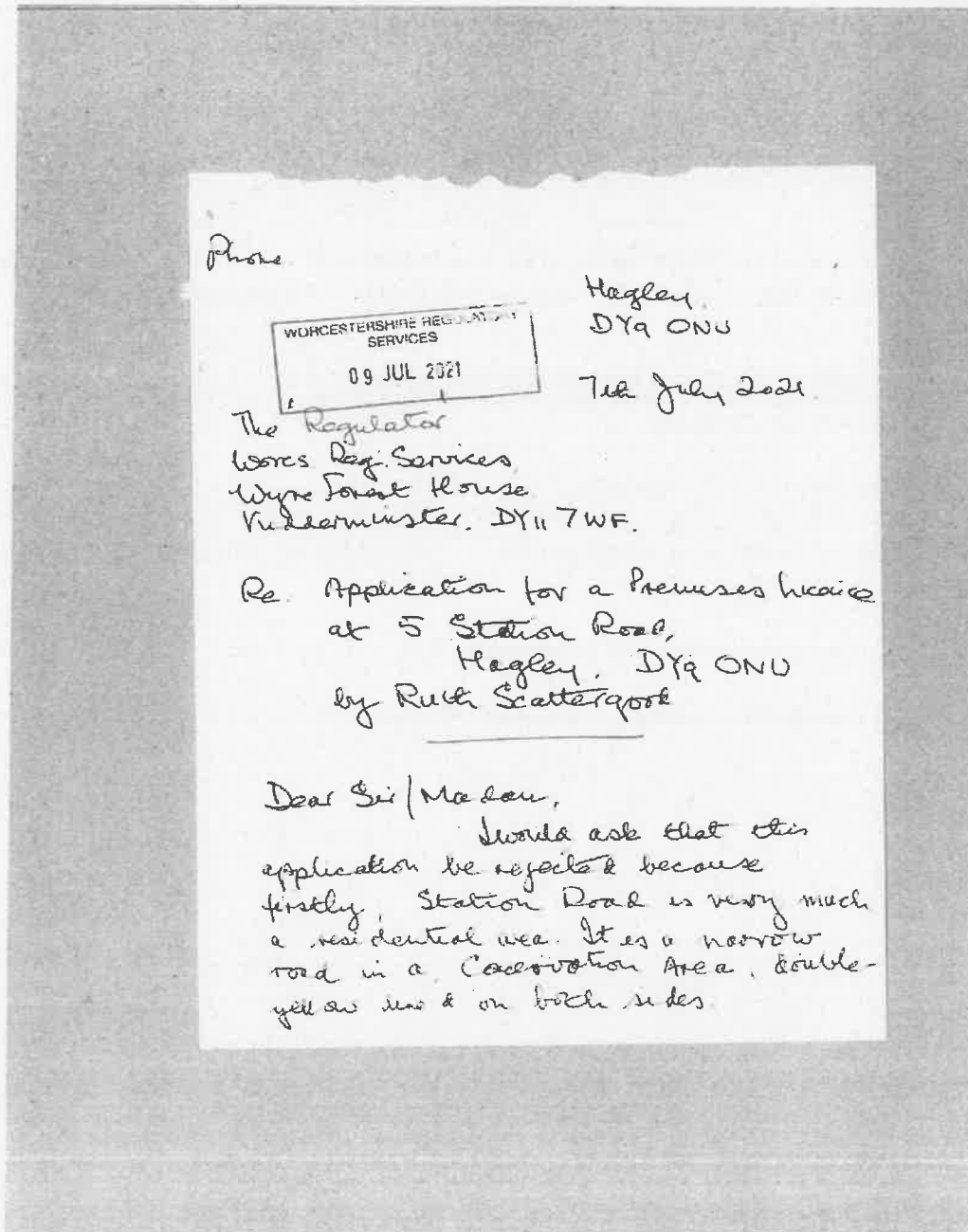
We trust you will consider these points when making a decision.

Yours sincerely,

Tessa Mitchell
Kate MacArthur

APPENDIX TWO - Representations from other parties

7.



APPENDIX TWO - Representations from other parties

If approved, there is every likelihood²
 of much greater use by both
 pedestrians and vehicular traffic.
 Residents would be subjected to
 greater noise and pollution levels
 - until 10.00pm on 3 nights of the week
 and our peaceful Sundays would
 no longer exist!!

The premises have, to date, catered
 for young children, so why should
 we encourage parents / friends, to
 come to drink / purchase alcohol?
 There are many opportunities to
 drink / purchase alcohol throughout
 every day within 250 yards of
 these premises - in the main
 Worcester Road, 2 pubs, 4 off-
 licensed premises, 4 restaurants -
 we are well catered for in this respect

I trust that those who decide
 on this application, will visit
 the site, when I feel sure that
 they will realise that this is
 'the thin end of the wedge'

APPENDIX TWO - Representations from other parties

3
and that it is likely to be the
forerunner of a full Busto
licence in the near future.

Is there an 'appeals process'
if this application is granted?

Yours faithfully,

(DON MANLEY)

APPENDIX TWO - Representations from other parties

8.

From: Taft Sheeran [REDACTED]
Sent: 11 July 2021 09:40
To: WRS Enquiries <enquiries@worcsregservices.gov.uk>
Subject: External Email : Ref 21/00981/PREMLI

Dear Sir/Madam,

I am writing with regards to the application by Ruth Scattergood for an alcohol license at Coffee N Clay (5 Station Road, Hagley). I live at [REDACTED] and would like to object in the strongest possible terms. For the following reasons;

- 1) Station Road is first & foremost a residential road made up of beautiful Victorian and Edwardian homes. It comprises, along with Station Drive, the only conservation area within Hagley. There is currently a children's nursery occupying that part of the road closest to the train station and all the businesses run out of 5 Station Road. The rest of the buildings are residential homes. To have a premises selling alcohol in this area would be entirely out of keeping with the character of the road, particularly given it's conservation area status.
- 2) Noise & General disturbance. I notice that the license runs until 10.00pm on 3 consecutive evenings. That could potentially mean customers leaving the premises much later. Again I reiterate that this is not a high street premises - it is a business run alongside residential properties with children, elderly people etc.
- 3) The business has absolutely no allocated parking. Since Coffee N Clay opened for business 3 years ago what was once a single business running from the premises has now been sublet to 2 additional businesses - meaning that 3 businesses run concurrently from that building. None of these have access to parking other than the road. Station Road is the only road with vehicular access to the two very large senior schools in Hagley - plus it is a feeder road to much of West Hagley. There are parking restrictions on that road at peak times but it remains an exceptionally busy road - any cars which are parked on the road cause chaos as the road is not wide enough to accommodate 2 way traffic plus parked vehicles.
- 4) Anti social behaviour. The land directly between 3 & 5 Station Road which provides access to the rear of Coffee N Clay and is used regularly by customers and associated businesses is not maintained and as such has started to be used as a toilet by men walking to the station after an evening out. The issue has been reported to the police but my concern is that this may become a bigger issue if alcohol can be obtained from the premises.
- 5) Finally my main concern is that Coffee N Clay is no longer just a pottery painting business. They are just about to start hosting Cheese & Wine themed evenings for example which have no connection to pottery painting. My worry is that this move away from its core business will continue and we will be left with an entertainment day/evening venue which surely has no place in a residential area. They are trying to turn the building into a wine bar by stealth.

I hope you will reflect on all these points before making any decisions.

Kind Regards,

Paul Sheeran

APPENDIX TWO - Representations from other parties

[REDACTED]

Hagley

9.

From: Andy Willetts [REDACTED]
Sent: 11 July 2021 12:08
To: WRS Enquiries <enquiries@worcsregservices.gov.uk>
Subject: External Email : Ref: 21/00981/PREMLI

Objection to Coffee n Clay's application for an alcohol license.

This is objecting to the application because of three main reasons;

* Increase in traffic levels in a residential area that already suffers from parking issues, attributable to events / activities at Coffee N Clay.

* Sunday trading - Sunday is realistically the only 'quiet' day in the neighbourhood and this application impacts on this.

* Evening trading - This will lead to increase in noise within a residential area and further exacerbate parking issues

Thanks,

Andy and Jackie Willetts

[REDACTED]

West Hagley

DY9 0NU

10.

From: Andrew Law [REDACTED]
Sent: 12 July 2021 16:44
To: WRS Enquiries <enquiries@worcsregservices.gov.uk>
Cc: Lucy Law [REDACTED]
Subject: External Email : Ref 21/00981/PREMLI

Dear Sir/Madam,

I am writing with regards to the application by Ruth Scattergood for an alcohol license at Coffee N Clay (5 Station Road, Hagley). We live [REDACTED] and would like to object for the following reasons:

APPENDIX TWO - Representations from other parties

Station Road is first & foremost a residential road which, along with Station Drive, comprises the only conservation area within Hagley. There is a childrens nursery and one office but all other buildings are residential homes. To have a premises selling alcohol in this area would be entirely out of keeping with the character of the road.

Noise & General disturbance. I notice that the license runs until 10.00pm on 3 consecutive evenings. That could potentially mean customers leaving the premises much later within a residential area and causing disturbance not in keeping with a residential area.

Kind Regards,

Andrew & Lucy Law
